

State of Texas  
County of Tarrant  
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority held a public hearing and then met in Regular Session on this the 11th day of December 2018 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Teri Rhodes-Cantu	Commissioner

Constituting a quorum, with the following also present:

Duff O'Dell	City Council Liaison
Greg Jordan	Chief Financial Officer, City of Grapevine
Jane Everett	Executive Director

#### CITIZENS COMMENTS

No Citizen comments.

#### REGULAR MEETING – CALL TO ORDER

Chairperson Troeger called the meeting to order at 4:31 p.m.

#### Item #1 Report of the Executive Director (Informational Only)

A. Rent Delinquency and Information Sheet

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through December 4, 2018.

B. Capital Funds Report and Work in Progress

The Executive Director reported to the Board on the current Capital Funds and corresponding projects.

C. Report of Public Housing Activity and Issues

- The waiting list will be open December 14, 2018 at 9:00 am and will close December 15, 2018 at 6:00 pm.
- TXNAHRO, the Texas chapter of the National Association of Housing and Redevelopment Officials, is holding their annual conference in April 2019 at the Gaylord and has asked GHA to host the event.

D. Resident Advisory Board update for the October 2018 meeting

The Board was provided the minutes from the October 12, 2018 Resident Advisory Board meeting. The group planned the Christmas party.

#### NEW BUSINESS

Item #2 - Consideration of the minutes from the October 25, 2018 meeting and take any necessary action.

The Board was provided the minutes from the October 25, 2018 meeting for approval.

Commissioner McHugh moved and Commissioner Rhodes-Cantu seconded to accept the October 25, 2018 minutes as presented.

Ayes: Troeger, McHugh, Rice, & Rhodes-Cantu  
Nays: None  
Absent: Anderson

Motion passed

Item #3 - Consideration and acceptance of Resolution No. 18-12 approving the Proposed Operating Budget for Year Ending 12/31/2019.

The Board was presented with the Proposed Operating Budget for Low Rent for Fiscal Year 2019. There were questions regarding various line items.

Commissioner Rice moved and Commissioner McHugh seconded to adopt Resolution No. 18-12, approving the Operating Budget for the Low Rent program for 2019.

Ayes: Troeger, McHugh, Rice, & Rhodes-Cantu  
Nays: None  
Absent: Anderson

Motion passed

Item #4 - Consideration and acceptance of Resolution No. 18-13 authorizing the Executive Director to enter into a contract with Preservation Tree and take any necessary action.

The Board was provided with the quotes from Preservation Tree to perform the annual project wide tree trimming.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to adopt Resolution No. 18-13, approving the Executive Director to enter into a contract with Preservation Tree.

Ayes: Troeger, McHugh, Rice, & Rhodes-Cantu  
Nays: None  
Absent: Anderson

Motion passed

Item #5 - Consideration and acceptance of the October 2018 monthly financial statements and take any necessary action.

The Board was provided electronic financial statements for the month of October 2018. Commissioner Rice reviewed the financial statements and found them to be acceptable.

Commissioner Rice moved and Commissioner Rhodes-Cantu seconded to accept the October 2018 financial statements.

Ayes: Troeger, McHugh, Rice, & Rhodes-Cantu  
Nays: None  
Absent: Anderson

Motion passed

Item # 6 - Report by the Ex Officio member of the Senior Advisory Board on the meeting held on December 4, 2018

Commissioner Troeger attended the Senior Advisory Board meeting and provided the Board with an update.

No action taken.

ADJOURNMENT

Commissioner McHugh moved and Commissioner Anderson seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rice, & Rhodes-Cantu  
Nays: None  
Absent: Anderson

Motion passed. Meeting adjourned at 5:14 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY  
ON THE 24th DAY OF JANUARY 2019.

APPROVED:



Linda Troeger, Chair

ATTEST:



Jane Everett,  
Executive Director