

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 17th day of May 2018 in the Conference Room of the Grapevine Housing Authority, with the following members present to wit:

Linda Troeger	Chair
Bonnie McHugh	Vice-Chair
Karen Rice	Finance Officer
Ethel Anderson	Resident Commissioner

Constituting a quorum, with the following also present:

Jane Everett	Executive Director
Greg Jordan	CFO City of Grapevine

CITIZENS COMMENTS

No Citizen comments.

REGULAR MEETING – CALL TO ORDER

Chairman Troeger called the meeting to order at 4:30 p.m.

Item #1 Report of the Executive Director (Informational Only)

A. **Rent Delinquency and Information Sheet**

The Executive Director reported to the Board on the rent delinquencies, number of empty units, work orders and statistical information for the waiting list for Public Housing through May 14, 2018.

B. **Capital Funds Report and Work in Progress**

The Executive Director reported to the Board there have been changes to the current Capital Funds and corresponding projects.

C. **Report of Public Housing Activity and Issues**

The Executive Director reported both the Public Housing Coordinator and the Assistant Housing Coordinator positions have been filled with permanent employees.

During the last rain storm there was some damage to the roofs so GHA is going to contact TML, the insurance company, to see about getting them inspected. The roofs were last replaced in 2000.

GHA is going to apply for an Emergency Safety and Security Grant to install cameras on the parking lots, add/replace fencing and possibly install security screens on the specific windows.

D. **Minutes from the Resident Advisory Meetings held March 16, 2018**

The Board was provided the minutes from the April 20, 2018 Resident Advisory Board meeting. The Executive Director shared a presentation she made to the residents at the meeting.

NEW BUSINESS

Item #2 - Consideration of the minutes from the April 26, 2018 meeting and take any necessary action.

The Board was provided the minutes from the April 26, 2018 meeting for approval.

Commissioner Rice moved and Commissioner McHugh seconded to accept the April 26, 2018 minutes as presented.

Ayes: Troeger, McHugh, Rice & Anderson
Nays: None
Absent: None

Motion passed.

Item #3 - Consideration and approval of Resolution 18-06, to approve the Executive Director to enter into a contract with Terracare Associates for lawn care.

The contract with The Lawn Firm expired March 30, 2018. The Executive Director provided the Board with the bid from TerraCare Associates for the lawn maintenance. This bid would provide additional services for less funds.

Commissioner McHugh moved and Commissioner Anderson seconded to approve Resolution 18-06 to approve the Executive Director to enter into a contract with TerraCare Associates for lawn maintenance.

Ayes: Troeger, McHugh, Rice, & Anderson
Nays: None
Absent: None

Motion passed

ADJOURNMENT

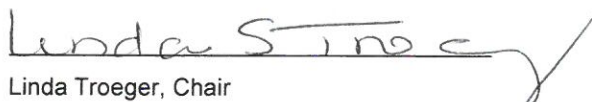
Commissioner McHugh moved and Commissioner Anderson seconded that the meeting be adjourned.

Ayes: Troeger, McHugh, Rice & Anderson
Nays: None
Absent: None

Motion passed. Meeting adjourned at 4:52 p.m.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE GRAPEVINE HOUSING AUTHORITY ON THE 28th DAY OF JUNE 2018.

APPROVED:


Linda Troeger, Chair

ATTEST:


Jane Everett,
Executive Director